

**VIRGINIA ASSOCIATION OF HOUSING AND COMMUNITY
DEVELOPMENT OFFICIALS (VAHCDO) AND
NAN MCKAY AND ASSOCIATES, INC. INVITES YOU TO ATTEND**

HOTMA UPDATE

(w/trainer Adam Ensalaco)

APRIL 2 – 3, 2025

TRAINING SITE: Marriott Virginia Beach Oceanfront
4201 Atlantic Avenue, Virginia Beach, VA 23451
757-937-4200

SCHEDULE:		<u>Day 1</u>	<u>Day 2</u>
	8:30 am	Seminar begins	Seminar begins
	10:15 am	Morning break	Morning break
	12:00 noon	Lunch on your own	Seminar ends
	2:20 pm	Afternoon break	
	4:30 pm	Seminar ends	

REGISTRATION FEE: \$495.00

Please make checks payable to: VAHCDO, Attn: Tracy Christian, 3116 South Street, Portsmouth, VA 23707. Please submit registration and payment (in full) no later than March 13, 2025. Registration fee includes training, instructional materials, workbook and Certificate of Completion.

THIS IS A GREAT CROSS TRAINING OPPORTUNITY!!!!

CONTACT: Tracy Christian
Telephone: 757-391-2902 Fax: 757-399-8697

SPECIAL NOTE: Please, NO taping or Video recording

SEMINAR INVOICE and REGISTRATION FORM

**HOTMA UPDATE
April 2-3, 2025**

Please complete this form and return along with payment no later than March 13, 2025 to:

Payment Options	
Check and Mail to:	VAHCDO Attn: Tracy Christian 3116 South Street Portsmouth, VA 23707
Credit Card: Contact Lance Allen	lallen@stauntonrha.org
Online: Contact Lance Allen	lallen@stauntonrha.org

Please complete a separate form for each participant (PLEASE PRINT CLEARLY):

Name _____ Title _____
 Organization _____
 Street Address (No P.O. Boxes) _____
 City _____ State _____ Zip Code _____
 Phone _____ Fax _____
 E-mail address _____

If you need a reasonable accommodation or require the features of a reasonable accommodation, please contact Tracy Christian at 757-391-2902 or tchristian@prha.org



AGENDA
NMA HOTMA SUMMIT

DAY ONE

- 8:30 Registration
- 9:00 Welcome and Introductions
Overview of HOTMA for PIH Programs
Overview of Transition to HIP
New Definition of Annual Income
Income of Various Household Members
- 10:15 Break
- 10:30 Earned Income
 - Seasonal Employment
 - Self-Employment
 - Earned Income DisallowanceIncome of Students
Periodic Payments and Nonrecurring Income
- 12:00 Lunch (on your own)
- 1:00 Other Types of Income
Types of Assets
 - Real Property vs Personal Property
- 2:30 Break
- 2:45 Calculating Income from Assets
Assets Disposed of for Less Than Fair Market Value
Asset Limitation
 - Ownership of Real Property
 - Net Family Assets Exceeding \$100,000
- 4:30 End of Day One

AGENDA
NMA HOTMA SUMMIT

DAY TWO

- 8:30 **Adjusted Income**
- Dependent Deduction
 - Elderly/Disabled Deduction
 - Health and Medical Care Expenses/Disability Assistance Expenses
 - Permissive Deductions
 - Hardship Exemptions
- Verification**
- Consent Forms
 - Use of Other Programs' Income Determinations
 - Streamlined Income Determinations
- 10:00 **Break**
- 10:20 **Verification (continued)**
- Verification Hierarchy
- Calculating Income at Annual**
- Conducting Interim Reexams**
- Non-Interim Transactions
 - Changes in Household Composition
 - Interim Decreases
 - Interim Increases
 - Family Reporting
 - Effective Dates
 - Interims and FSS
- 12:00 **End of Session**